

### Record of officer decision

<b>Decision title:</b>	To approve the expenditure of up to £291k for planned maintenance boiler and heating upgrade at Kington Primary School from school capital maintenance funding
<b>Date of decision:</b>	29 April 2020
<b>Decision maker:</b>	Assistant Director Education Development and Skills
<b>Authority for delegated decision:</b>	The authority for the specified officer to take this decision is set out in the cabinet report approved 3 April 2020 ( <a href="http://hc-modgov:9070/ieDecisionDetails.aspx?ID=6755">http://hc-modgov:9070/ieDecisionDetails.aspx?ID=6755</a> )
<b>Ward:</b>	Kington
<b>Consultation:</b>	<p>Cabinet debated and approved a report on the 2020/21 Local Authority Schools Maintenance Programme on 3 April 2020.</p> <p>Consultation has already been done in respect of the overall programme with the Capital Strategy Consultative Group, comprising a number of head teachers and council officers, who agreed the programme as a constructive way forward for the use of the grant.</p> <p>Political groups were consulted on the programme and no objections or comments were received.</p>
<b>Decision made:</b>	<p>Agreement to:</p> <ul style="list-style-type: none"> <li>• Approve the boiler and heating upgrade planned maintenance works at Kington Primary School, to be undertaken via FP Hurley at an initial cost of £264,340 plus associated contingency, professional and statutory fees. A total cost up to the value of £291k</li> <li>• Fund the design works from the existing school capital maintenance budget</li> </ul>
<b>Reasons for decision:</b>	<p>Kington Primary has been included in the planned maintenance programme 2020/21 for boiler and heating upgrade works.</p> <p>Kington was due to have the boiler and heating upgrade works completed as part of the 2019/20 maintenance programme as well as another school that also required a boiler replacement. The budget allocated for both schemes in 2019/20 was insufficient to cover the individual work required at each school. The boiler at the other school was determined to be in worse condition and of a higher priority than the works at Kington therefore these works were deferred into the 2020/21 maintenance programme.</p> <p>The budget identified for 2020/21 was based on the cost of the works received in 2019/20. The project was subject to a further competitive tendering exercise. Costs received from tenderers were subject to scrutiny by property services, procurement and Children 7 Families officers prior to the contractor with the most cost effective tender being recommended for appointment. FP Hurley were</p>

	<p>consequently selected as the preferred contractor to undertake the works following this process.</p> <p>The costs for the works will be covered using £291k from the schools capital maintenance budget; £253k of which has already been approved for expenditure against this item, the remaining £38k will be funded from the contingency within the schools capital maintenance budget as the works all equate to maintenance schemes that are the responsibility of the council.</p>
<b>Highlight any associated risks/finance/legal/equality considerations:</b>	<p>The works can be covered within the budget originally allocated for boiler and heating upgrade as part of the planned maintenance programme plus some funding from the contingency within the schools capital maintenance budget.</p> <p>There is a risk once on site, further work is identified if the condition of the supporting and surrounding infrastructures are found to be poor. A contingency has been allowed to cover unforeseen elements once the works are commenced. Should this contingency be insufficient then a further officer decision will be required.</p>
<b>Details of any alternative options considered and rejected:</b>	<p>Do nothing. This is not recommended as the risk of these works not being completed means that parts of the school building will be unheated. The boilers have been noted as having passed the end of their life expectancy in the condition reports and should be replaced as a priority to maintain reliable heating to the school. This would have a major disruptive effect on the operation of the school.</p> <p>Undertake a reduced scope of works. This is not recommended as there is a risk that replacing individual items in isolation may place unnecessary strain on the remaining heating system which could cause further problems that would then need to be addressed creating additional health and safety risks to the occupants of the school especially if failure occurs during a cold weather period.</p>
<b>Details of any declarations of interest made:</b>	None

Signed

Date: 29 April 2020